

Redding Rancheria Head Start

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ANNUAL REPORT

January 1, 2015 ---December 31, 2015

Grantee # 90CI9875

PROJECT DESCRIPTION

The Redding Rancheria's Head Start and Child Care center has been in operation since 1995. Both the Head Start and Child Care programs are federally funded through the Office of Head Start and the Office of Child Care respectively. Additionally the Redding Rancheria provides significant in-kind funding and services to its Head Start and Child Care programs. We continue to serve 34 Native American children in Head Start. Seventeen (17) full time children attend the Child Care classroom on a sliding scale fee basis for low to moderate income parents. These two grants complement each other, and enable the Rancheria to serve more native families. Both the Head Start and Child Care feature Native American cultural experiences reflecting traditional values and prepare children for success in school by developing personalized school readiness goals for each child.

2015 HEAD START PARTICIPANTS (data taken from 2014-15 PIR)

- 100% of children served are Native American. This program year a total of 36 children and 34 families were served.
- Vacancies were promptly filled from the wait list; only two months were less than 100% enrollment. Year end wait list was 39 children.
- 67% of Head Start children achieved a 2014-15 year-end attendance greater than 85%. Family Partnerships were established for those less than 85% monthly attendance.
- 55% of families enrolled were income eligible.

HEAD START PROGRAM SERVICES

- 100% of enrolled children have health insurance; of those, 77% have Medi-Cal; 33% have private insurance
- 100% of children have an identified medical provider; 79% from Indian Health Service
- 95% of children received medical exams and were up to date in preventative well child visits by year end
- 83% of children were up to date in immunizations by year end; 17% have received all immunizations possible, and are working to become current
- 100% of children received dental screening exams; 42% of which were identified as needing further services; all of which received dental care
- 11% of children were determined to have a disability; all received services
- 100% of children completed developmental screenings
- 100% of those children with IEP's were transitioned to incoming school
- 30% of families requested and received emergency / crisis services

- 14% of families requested and received housing services (homeless)
- 2% of families requested and received mental health services
- 82% of families requested and received transportation support, either by school bus or gas voucher
- 17% of families requested and were assisted with adult education
- 2% of families requested and received health education
- 11% of families requested and received parenting education

HEAD START PARENT INVOLVEMENT ACTIVITIES

- 9 parents were active members of the Head Start Policy Council
- 3 parents were active members of the Health Advisory Committee
- 11 Kids Count meetings were held throughout the year, providing opportunities for parent education and feedback
- Nearly 100% of parents participated in monthly special events, which provided opportunities for socialization and reinforcement of school readiness goals; most popular is the Head Start 500 Box Car Race and the Stick Horse Rodeo which include letter and number recognition, physical activity and good sportsmanship.

HEAD START SCHOOL READINESS

- School readiness goals were developed by teachers and parents for all students.
- 100% of children entering kindergarten made outcome growth as measured against the Head Start Framework and the California Desired Results.
- 100% of parents with children graduating to kindergarten attended a kindergarten transition planning meeting

HEAD START STAFF QUALIFICATIONS

- In 2015, both Head Start teachers meet the qualifications as outlined in the HS Act of 2007; one has a MA in education, and the other has an BA in ECE. Further the teacher assistants also comply with the HS Act; both have AA degrees in ECE

HEAD START 2015 PROGRAM HIGHLIGHTS

- 100% rating for the Environmental Health and Safety Onsite Federal Review, December 2015.
- FY 2015 had parent and community volunteer hours valued at \$15,754
- The program has 75 active community partnerships and MOU's
- Parent volunteers organized the Weekly Raising a Reader Book Bags and scheduled Scholastic Partnership Book Distributions.
- Teachers continue in CLASS professional Development

HEAD START FEDERAL REVIEW RESULTS

The most recent Federal Monitoring Review, Environmental Health and Safety, was held December 17, 2015. There were no findings

AUDIT FINDINGS

There are no findings in the 2015 financial audit.

EXPENDITURES 2015

Revenues	Actual 2015	Budget 2015
DHHS-Office of Head Start	\$371,949	\$371,961
CACFP School Lunch Reimbursements	17,999	17,500
Miscellaneous Income	\$2,099	0
Total Revenue	\$392,047	\$389,461
Expenses		
Payroll and fringe benefits	\$283,685	\$294,357
Office and computer expenses	1,910	1,500
Operating supplies	32,316	26,618
Travel and transportation	3,919	4,000
Telephone and communication	1,318	1,026
Training	6,306	11,063
Equipment, repair and maintenance	17,409	6,050
Facility Costs	7,918	1,400
Fees and services	741	500
Student Bussing	28,472	35,527
Insurance	<u>8,054</u>	<u>7,420</u>
Total Expenditures	\$392,047	\$389,461
Excess (deficiency) of revenues Over (under) expenditures	0	0

IN-KIND BUDGET EXPENDITURES 2015

Expenses provided on behalf of Redding Rancheria Head Start	Actual	Budget
Custodian, maintenance, safety/Fringe	21,796	\$22,270
Child consultants, therapists/fringe	8,839	13,194
Volunteer services/fringe	7,968	11,577
IT hours/fringe	5,523	3,400
Surveillance hours/fringe	7,207	7,000
Phone system and maintenance	3,132	3,000
Custodial supplies	7,052	6,000
Tribal indirect expense/inking	35,533	26,500
Total In-Kind	\$97,050	\$92,941
Total Grant + In-kind expenses	\$489,097	\$482,402
Total Administrative Costs	13.14%	12.62%

BUDGET NARRATIVE 2015

This budget supports:

- 1 part time Program Manager
- 1 part time Education Coordinator
- 1 full time Health and Disability Coordinator
- 1 full time Parent Partnership Coordinator
- 2 full time teachers
- 2 full time teacher assistants (also serve as bus monitors)
- 1 part time Food Service Worker
- Vended meals breakfast, lunch, snack
- Transportation via contracted school bus to/from area bus stops
- Staff professional development / degree and certifications
- Parent training and travel to participate in regional workshops and training

Additionally, the Redding Rancheria Head Start program budget relies on in-kind support from the Redding Rancheria Tribe and the Redding Rancheria Tribal Health Center to provide the following essential services free of charge:

- Facility rent and maintenance; nightly custodial services and supplies
- Children's health services including: child screening and testing, behavioral health services, nutritional services, and dental services.

Lastly, the Redding Rancheria Head Start program relies on parent volunteer services, especially to support the Policy Council and the Health Advisory Committee.

Commenting on Budget to Actual line item variances greater than 10%

- Miscellaneous income is \$2,099 over a \$0 budget due to two teacher assistants participating in the state funded CARES Professional Development Program. This income was expensed to them as a stipend.
- Operating supplies were over budget due to additional school supplies purchased at year end.
- Training: appears to be under budget; however the audit included Policy Council expenses and CLASS consultant fees under this category.
- Equipment repair and maintenance is over budget due to facility and roof repairs made at year end.
- Facility cost is over budget due to additional expenses at year end.
- Student Bussing is under budget due to use of only one bus and fewer bus stops

In Kind Services:

- All in-kind services were over or under budget due to greater efficiency in tracking and reporting of new program match funds.

RESULTS AND BENEFITS

The result for those children and families enrolled is that they became the focus of involved parents and many caring professionals. Children's developmental needs were identified and met; families were assisted in goal setting and managing emergencies. The Redding Rancheria Head Start program provided comprehensive parent education opportunities. In May 2015, 29 Head Start and 10 Child Care children graduated on to Kindergarten. The goal of the Redding Rancheria is to support parents as educators of their children, and to assist in helping students meet their school readiness goals. These goals were achieved.